A message from the **Chief Executive Officer**

**Derek Valdo**

Guuwaadzi’ Haubaa! (Greetings!)

As always, let me begin by thanking you. I would like to send my deepest gratitude to all Tribal governments and business for choosing AMERIND Risk as your trusted Tribal Workers’ Compensation provider. Your loyalty contributes to the success of our company.

At AMERIND Risk, we are committed to raising awareness of safety measures to protect your staff, patrons and Tribal assets. We encourage you to heed our prevention and preparedness messages. AMERIND Risk is dedicated to promoting employee safety in Indian Country.

Thank you again for working with us to continue the legacy of “Tribes Protecting Tribes.”

Sincerely,

Derek Valdo

“Thank you for believing in Tribes Protecting Tribes.”

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**Emergency Preparedness**

**Will you be ready when disaster strikes?**

A workplace emergency threatens workers, customers or the public. It can be natural or manmade. It can cause workplace injuries and illnesses, as well as property and environmental damage. It can disrupt or shut down operations. Businesses may be required to deal with an emergency when it is least expected. Prepare for emergency to respond effectively.

**Know the types of emergencies**

- Floods
- Hurricanes
- Tornadoes
- Fires
- Toxic gas releases
- Chemical spills
- Radiological accidents
- Explosions
- Civil disturbances
- Workplace violence

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**Think about the risks**

- Consider all potential sources of emergencies in your worksite
- Do a hazard assessment to determine possible physical or chemical hazards
- Prepare an emergency action plan for each worksite
Make an emergency action plan

Any business with more than 10 employees must have a written emergency action plan. Smaller businesses may choose to convey emergency plans orally. Review plans with employees when they are implemented or changed.

The plan must include:

- A method for reporting emergencies
- An evacuation policy and procedures
- Emergency escape procedures and route assignments
- Contact information of people inside and outside the company
- Procedures for employees who stay to perform or shut down critical plant operations, operate fire extinguishers, or other essential services
- Rescue and medical duties

Assign emergency response teams

Assign emergency response team members. Teams should be trained in:

- A method for reporting emergencies
- An evacuation policy and procedures
- Emergency escape procedures and route assignments
- Contact information of people inside and outside the company
- Procedures for employees who stay to perform or shut down critical plant operations, operate fire extinguishers, or other essential services
- Rescue and medical duties

Appoint an emergency response coordinator

Designate an emergency response coordinator and a backup coordinator. The coordinator will:

- Determine what emergencies can occur and develop plans for those situations
- Direct all emergency activities and evacuate workers
- Ensure that outside emergency services are notified of the emergency
- Direct the shutdown of plant operations if necessary

Train employees

General training for employees should include:

- Individual roles and responsibilities
- Threats, hazards, and protective actions
- Notification, warning, and communications procedure
- Means for location family members in an emergency
- Emergency response procedures
- Evacuation, shelter, and accountability procedures
- Location and use of common emergency equipment
- Emergency shutdown procedures